

RSAC Meeting #4  
 February 24, 2017  
 Friday, Week 7

6:15 pm

I. Roll & Attendance

Department	Staff	Student
ASP	Kenneth Simons	Kierra Jackson - Chair
APSP	Billy Caganap	Grant Nakaoka
CSP	Estella Acuna	Cynthia Romero
LGBTRC	Absent	Johnathan Keefe
MESC	Absent	Arman Azedi
NASP	Josh Gonzales	Absent
WRC	Absent	Ambar Osorio
Chancellor's Designate	Jim Sandoval (not present)	
Students Affairs Staff	Debra Meenley	
AVC/DOS	Joe Virata Brandy Quarles-Clark	

Quorum established with \_6\_ voting members present

II. Review & Approval of Minutes

Motion made by	Second	Motion	Yes	No	Abstain
Grant	Amber	*Motion was made to approve minutes with one correction: Johnathan Keefe (name misspelled in Meeting#3 minutes)	6	0	0

III. Committee updates:

- a. Website – Joe, Arman, Ambar: no update provided.
- b. Collaborative Programs:
  - i. Rupert Costo Day – Josh Gonzales: no report provided.
  - ii. E&G Video: no report provided.
  - iii. Marketing & Awareness Committee – Ken Simons: Failed to meet –no report provided. They will meet next week.
  - iv. Task Force on Reaffirming the Referendum – Nancy Tubbs: No report provided to student representative Grant Nakaoka.

IV. Winter Budget Reports & Mid-Year Budget Adjustments (Approval needed from RSAC)

- a. **African Student Program (ASP)** – Program Director Ken Simons gave budget report citing two major revisions/changes. Requests were made for additional

support for the Black Grad and the Student Org. programs and for student conference travel. The original budget was \$88,000 the new budget will increase to \$93,500.

1. The Black Graduate Program (+ \$2,500 total budget \$7,500)
2. The Student Org Support increase (+ \$2,500 total budget \$6,500)
3. Student Conference and Travel increase (+ \$500 total budget \$4,500)

b. **Asian Pacific Student Programs (APSP)** – Program Director Billy Caganap gave budget report citing revisions:

1. Anticipate less professional development this year. Will allocate \$10,000 to Programming for their API month events. Monies will be moved from the Staff S&E budget.
2. Additional HESSR funds will be allocated towards programming for the remainder of the year, including, the Kerry Ford program, computers etc. and staff upgrades.

c. **Chicano Student Programs (CSP)** – Program Director Estella Acuna gave budget report – new line items were discussed:

1. A temporary programmer was hired until mid-March due to special staffing circumstances while the director was on medical leave. \$21,500 was allocated to cover the salary. Student development funds will be decreased and used for student/temp salaries to help cover expenses. A stipend from HESSR funds is included in this category to pay the current STDT Life Development Specialist for her additional responsibilities.
2. Reduced Programming & Marketing budget \$10,000 to use for other office needs. Will assess and determine what funds will be used for.
3. Need to add storage and replace old furniture. Allocation of funds will be increased for creative storage ideas and furniture. Phase I started in this academic year with anticipated completion 2018 fiscal year.
4. The Professional development budget will be reduced and allocated towards the general infrastructure expenses. Don't anticipate attending any conferences and/or travel for the spring quarter.
5. UCOP assessment from 2.9 to 3.1 for budget next year.

d. **LGBT Resource Center** – HESSR student representative, Grant Nakaoka gave the report on behalf of Program Director Nancy Tubbs (attending “Trans Pride Conference”). Had to move monies around to Sponsor some great events:

1. There were additional, unanticipated costs for the Presente! Conference.
2. Mural project will be moved to next year to coincide with the center's 25th Anniversary.
3. Student delegation was cancelled this year due to a staff shortage (not enough escorts) and last year's students' lack of follow through in reporting to UCR.
4. Want to increase UCOP Assessment Reserve to pay the FY 2018 assessment fee.

5. Guidebook Mobile App being used as outreach to students. The annual fee is approximately \$2000. Joe V asked about the success of app and the number of downloads. Grant didn't have an exact number but thought the app has been very beneficial in reaching additional students.

e. **Middle Eastern Student Center (MESCC)** – HESSR representative, Arman Azedi gave the report on behalf of Program Director Tina Auon.

1. Student organization programming and leadership development caused a shift in funding priorities.
2. Funding given for student org support such as for food at meetings, Iran year march, student association, conferences, marketing, shirts & school supplies etc.

3. MESA West Conference was a big success. There were over 100 students in attendance.
- f. **Native American Student Programs (NASP)** - Program Director Joshua Gonzales gave budget report citing:
1. An increase in the programming budget to cover current and spring quarter events such as the NASP lecture series, annual medicine ways conference, Pow Wow and other programs.
  2. Staff supports - \$5,000 decrease. They will be doing less travel to conferences.
  3. New Office furniture – plan to purchase needed new sofa and chairs.
  4. Inter-Tribal Collegiate Alliance Conference – decreased funding. Won't be able to host a full conference but will have a social event.
  5. Student retreat – very successful retreat was held January 2017 at beginning of Winter Quarter at the UCLA Retreat Center in Lake Arrowhead. Students/staff networked with other campuses and ultimately it was very inspiring.
  6. Student org report is in progress.
  7. Conference on “Earth Day”.
  8. Have ongoing collaboration and support with food.
- g. **Women’s Resource Center (WRC)** - HESSR representative, Ambar Osorio gave the report on behalf of Program Director Denise Davis.
1. Changes in leadership last year effected changes in services provided by the center.
  2. Sponsored and co-sponsored several programs:
    - o Black Lives Matter
    - o T-shirts for the 1/21 Woman’s March
    - o Congressman Mark Takano event
    - o Lawrence Ross Lecture
    - o MSA Conference
    - o Amongst Others
  3. SAVE Student Coordinators – peer mentoring program moved to the CARE office. Program is no longer in WRC’s budget.
  4. Several \$0 line items - monies were allocated to other focuses (listed below):
    - o Marketing of events to assure success (\$5700)
    - o Office Furniture – monies carried forward from salary savings (\$18,000)
    - o UCOP Assessment Reserve – for fees
    - o Major speakers (\$13,000)
    - o Staff Professional Development (\$5,000)

Motion made by	Second	Motion	Yes	No	Abstain
Ambar	Grant	*Motion was made to vote and approve the budget as proposed.	6	0	0
Ambar	Kierra	*2 <sup>nd</sup> Motion was made to approve the budget.	6	0	0

- V. Review agenda for remaining year:
1. Joe Virata asked if any monies are being carried forward. Stating the HESSR funds should be spent. WRC - carrying funds forward - reallocating \$3,000.
  2. Representatives were encouraged to meet with the Directors to strategize their vision for proposals for next year.
  3. Spring Quarter - There will be no more opportunities to make budget changes.

4. Budget priorities for School year '17-'18 is due by the 5<sup>th</sup> week of Spring Quarter (week of May 5<sup>th</sup>)
5. Debra Meneely – Financial Analyst, VCSA office: she is working on a report for the Chancellor's office for fall '17-'18. UCR is trying to increase monies. Meneely gave a hand out to group re HESSR FUND 20018 Actuals & Projections for each of the 7 Ethnic & Gender departments.

VI. Meeting Adjourned: Motion was made by HESSR Chair, Kierra Jackson to adjourn the meeting at 7:15pm. 2<sup>nd</sup> by Grant

Meeting Adjourned: 7:15pm