

RSAC Meeting
 10/12/16
 Tartan & Tweed Room

In Attendance:

Students: Kierra Jackson (ASP), Joshua Little (NASP), Grant Nakaoka (APSP), Daniel Lopez (CSP), Ambar Osorio (WRC)

Correction per 11/2/16 meeting -- Jonathan Keefe (LGBTRC) was also present

Staff: Cathy Eckman (VCSA), Joe Virata (DOS), Brandy Quarles-Clark (DOS), Billy Caganap (APSP), Ken Simons (ASP), Joshua Gonzales (NASP)

Intros/Team Building Activity	<ul style="list-style-type: none"> • Overview of Student Affairs Mission • Overview of Ethnic & Gender Program Collective Mission Statement
Review RSAC Binder Content	<ul style="list-style-type: none"> • Orientation to the Content of the RSAC Binder • review & corrections made roster
Review of RSAC Charge	<ul style="list-style-type: none"> • Particular attention was paid to Appendix A of the RSAC By-Laws, emphasizing the intent and spirit of the Referendum when it was passed in 2015 • Student representatives were encouraged to view themselves as partners with the seven departments in assuring that HESSR funds were spent in the spirit of the Referendum • A question was raised regarding the possibility of Undocumented Student Programs being given an opportunity to be included in the allocation of HESSR Funds. The group was reminded that USP is still currently not an independent department, and that USP was not named as a beneficiary of HESSR funds in the 2015 Referendum. However, the group noted that each department could allocate a portion of their HESSR funds to support undocumented students' needs through USP, and that a commitment had been made by each of the Seven Department Directors prior to the passing of the referendum that they would be willing to do so.

<p>Review RSAC Procedures, Tasks, Timeline</p>	<ul style="list-style-type: none"> • RSAC Procedures document was reviewed, noting that we are currently on schedule. • Agreement was reached that Wednesdays at 6pm were a good meeting time for RSAC. Joe will schedule meetings on November 2 and 21 (the group agreed to meet on the 21st since Wednesday the 23 landed on the night before the Thanksgiving Break). • The group acknowledged that RSAC student representatives should meet with their directors within the coming two weeks to become familiar with the directors' expectations of them, and address any questions students may have about their roles and responsibilities. Student reps will also begin becoming familiar with the Approved Allocations fy 2016-2017, and the 15-16 Annual Report from their department. Directors should actively work with student reps to assist them in being successful in their role. • Though not specifically defined, it was also noted that the RSAC would create sub-committees to work on such things as the HESSR Web Site, marketing and awareness activities (knowing that the Referendum must be renewed in Spring 2020 at the end of its 5 year term), and Annual Report to the Chancellor.
<p>Stipend & Hiring Process (Brandy)</p>	<ul style="list-style-type: none"> • Brandy provided a brief overview of student stipends, and noted that all but 1 of the students were already entered into the student payroll system. She will work with Directors and their Administrative staff to ensure that students receive their \$500/quarter stipends.
<p>Parliamentary Procedures Overview</p>	<ul style="list-style-type: none"> • Brief overview of Parliamentary Procedures resources included in the RSAC Binder. • Discussion about decision making with RSAC ensued, and the group agreed to maintain a liberal interpretation of Parliamentary Procedures, and that it would view them as a tool for decision making and record keeping, not a means of limiting discussion on any topic or issue.
<p>Meeting Adjourned</p>	<ul style="list-style-type: none"> • Meeting adjourned at 7:50pm

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