

FY 2017-18**HESSR Funding Proposal**

Unit Name:	ASIAN PACIFIC STUDENT PROGRAMS
Contact Name:	BILLY CAGANAP
Phone Extension:	951-827-2470
Email Address:	WILLIAMC@UCR.EDU
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A. DEPARTMENT NARRATIVE “PROGRAM PLAN”

1. Mission Statement:

Leadership, consciousness, and community are the central pillars upon which the Asian Pacific Student Programs Office (APSP) builds all of its programs and activities. We seek to develop leadership within UCR students, providing them with challenges and opportunities to examine themselves and their roles in our changing communities. We strive to raise consciousness in our students, especially with regard to how communities of people affect one another. And we struggle to build a sense of community within UCR’s diverse population, celebrating differences as bridges rather than barriers to human relationships.

With the education of the whole person in mind, the Asian Pacific Student Programs office:

- Strives to promote a diverse learning environment at the UC Riverside campus, providing the community with opportunities to learn from and about the Asian and Pacific Islander student population;
- Seeks to support Asian and Pacific Islander students in their pursuit of academic excellence, and as they make their contributions to the growth of our campus;
- Serves as an advocate for Asian and Pacific Islander community concerns as the University develops into a model campus for the 21st century;
- Strives to maximize the leadership potential that exists in each student and promote their involvement in defining their own issues and advocating for their own concerns;
- Promotes an educational dialogue at UCR that respects and embraces the unique histories and experiences of ethnic communities, and incorporates these values into the cultural fabric of the institution.

2. Program Description: a. *Please list each of your programs and/or your major activities/services for your department and give detailed information that describes your department.*

Overview / Major Activates

APSP is organized in to five (5) functional units, each responding to a specific set of needs and coordinating a specific set of programs. These units are: 1) API Social Justice; 2) API Women's Program; 3) Cultural and Educational Programs; 4) Peer Mentoring Program; and 5) Youth and Community Outreach Program. In addition to their unique programs, these units also collaborate on a variety of Special Projects throughout the year. Included among the Special Projects are: the APSP Fall New Student Welcome; the Annual Lunar New Year Festival; API Women’s Conference; Asian and Pacific Islander Heritage Month; and the Asian and Pacific Islander Leadership and Service Awards Celebration.

Programs/Services

<p>1. <u>Program/Service: API Heritage Month</u> Description: A month-long celebration to honor API heritage. Activities throughout the month have included celebrating the various API cultures, drummers, musical and dance productions, open-mic nights, banquets, guest speakers, and discussions. Funding Source:</p>
<p>2. <u>Program/Service: API Social Justice Committee</u> Description: The API Social Justice Committee focuses on advocating social justice, political participation, and community engagement for the API community on the UCR campus. Through this space, students have the opportunity to organize projects of their own that aim to educate their peers and to address specific issues demanding attention in the API community.</p>
<p>3. <u>Program/Service: API Women’s Program</u> Description: The Women’s Program provides positive examples of Asian & Pacific Islander women, and equips young women with skills in communication, assertiveness, self-confidence and leadership. In dealing with racism, sexism, stereotyping, gender role expectations, and family obligations, mentors share their insight and skills with UCR students. They share resources and provide advice on academic interest and careers.</p>
<p>4. <u>Program/Service: Asian and Pacific Islander Student Advisory Council</u> Description: The Asian and Pacific Islander Student Advisory Council is a forum for direct exchange between APSP and the University’s Asian and Pacific Islander student organizations. Working with representatives from each formally affiliated student organization, the Council serves as a representative voice of the Asian and Pacific Islander student community to the University. It coordinates joint projects between its member organizations, and promotes awareness of the experience and culture of the Asian and Pacific Islander community.</p>
<p>5. <u>Program/Service: Common Ground Collective</u> Description: The Common Ground Collective is a joint effort with African Student Programs, Asian Pacific Student Programs, Chicano Student Programs, International Student Resource Center, LGBT Resource Center, Middle Eastern Student Center, Services for Students with Disabilities, the Well, and the Women's Resource Center. Staff work with students to facilitate the Building Our Common Ground activity during Highlander Orientation and plan and facilitate the Common Ground Retreat with 50 UCR students in October. Staff work with Common Ground Scholars all year to present programs for the entire campus.</p>
<p>6. <u>Program/Service: Cultural & Educational Programs</u> Description: APSP also co-sponsors a variety of cultural and educational programs that celebrate and raise awareness of current and historical Asian and Pacific Islander experiences. Program coordinators work with the APSP Staff to design and present the Asian and Pacific Islander community in creative and exciting ways. The Cultural and</p>

<p>Educational Programs unit welcomes dedicated individuals and their ideas, and is open to all students interested in promoting a dialogue of diversity at UCR through innovative programming.</p>
<p>7. <u>Program/Service: Leadership Development</u> Description: Motivated by the belief that leadership is not innate, but developed, and operating from the assumption that leaders are not born, but are trained, supported, and encouraged, APSP works to develop skills and experiences that will assist Asian and Pacific Islander students participate effectively in the process of leadership in today's constantly changing world. Through workshops, training sessions, and retreats, the issues of leadership in the Asian and Pacific Islander communities are examined and explored at both personal and community levels. Students are engaged in both theoretical and practical situations, and encouraged to apply the experiences gained through APSP leadership development activities to their own activities and involvement. The primary vehicles for APSP's leadership development activities are the Asian and Pacific Islander Student Advisory Council, Student Coordinator and Student Intern positions, and actively participating in planning committees.</p>
<p>8. <u>Program/Service: Lunar New Year Festival</u> Description: Annual festival to celebrate the Lunar New Year featuring student and student organizations performances, games, and a night market.</p>
<p>9. <u>Program/Service: One on One Advising</u> Description: Throughout the year students approach the APSP staff members for both formal and informal advising as it relates to classes, work, career aspirations, and personal life.</p>
<p>10. <u>Program/Service: Peer Mentor Program</u> Description: Peer Mentors cater to new UCR students (freshmen and transfer students) and to those experiencing academic difficulties. They provide a variety of services, including test taking preparation and stress management workshops, study skills and personal management workshops, and career information presentations. Through one-on-one and group sessions, Peer Mentors serve as guides to the University's varied resources. Like "big-brothers and sisters." Peer Mentors aim to make the adjustment into college life and culture a smooth one. Well trained, enthusiastic, and reliable, Peer Mentors assist students in making the most of their college experience.</p>
<p>11. <u>Program/Service: Physical Space</u> Description: The APSP office is often times described as a student's home away from home. The office serves as a resource students can use to hold meetings, take breaks in between classes and/or work, come to meet other students, or simply a place to relax and focus on what they need to do. We offer computer access and printing, a work area for students to study, and a lounge for students to hang out.</p>
<p>12. <u>Program/Service: Student Club/Organization Advising</u> Description: APSP formally and informally advises student clubs/organizations when it comes to programming, student leadership, officer transitions, etc.</p>
<p>13. <u>Program/Service: Training and Consultation</u></p>

Description: APSP Staff members have been increasingly called upon to assist other campus units respond appropriately to the University's developing needs through training and consultation. Our topics have included diversity training, the Asian and Pacific Islander community and its issues, diversity in hiring, student conduct, and leadership training. We have provided services to the Residence Hall staff, Parking Services, Highlander Orientation Counselors, Ethnic Studies, and various peer support/educator programs. We have guest lectured, participated on panel presentations, attended meetings, and retreats and planning sessions. These activities, though not direct service to our student community, provide us with opportunities to affect delivery of services across campus and influence the educational experience in a much broader manner.

14. Program/Service: Youth and Community Outreach Program

Description: The Youth and Community Outreach Program (YCOP) serves to bridge the University and the Inland Empire through mentoring and educational exchanges between college and high school students. It connects students' education with current realities by affirming their experiences and putting them in a broader context. UCR students involved with YCOP gain experience in program planning, implementation and assessment. They receive training and supervision in the development of community organizing and leadership skills. Many UCR students involved with YCOP use the experience to launch their involvement with other UCR organizations, including ASUCR, ASPB, Highlander Orientation, and Clubs & Organizations. YCOP hosts bi-weekly chat sessions and on-site presentations in which students share their critical perspectives on leadership development, race relations, and other youth issues. Major events such as eRACEing the Lines further the relations between UCR and the surrounding schools.

3. Strategic Vision: discuss your short-term (2017-2018) plans and major program goals that will use HESSR funds:

For the 2017-2018 academic year, our priorities will continue to focus on leadership training and development. We will continue to position ourselves near the center of the University's efforts to graduate students who are prepared to assume important roles in leading California and the nation into the future. Our departmental priorities will be brought in line with the UCR 2020 vision, and we will work with our University partners to promote opportunities for using our diversity as a meaningful and important to the learning process.

We will continue our emphasis on leadership development, and seek partnerships with alumni and community leaders as we develop leadership training experiences that respond to current issues and prepare students to deal with future ones. We will continue to collaborate with other student services and academic departments to provide practical educational experiences that are couched in strong theoretical foundations.

In addition to the continuation of strong traditions, APSP staff members will continue to participate actively in campus-wide programs and activities, modeling the behavior and

activity we encourage in our students. Partnerships with other campus departments will be sought, not only to increase our capacity to provide our own programs and services, but also to begin influencing the way other departments provide service to UCR's diverse student population. To frame things more directly, through partnership, we are hoping not only to expand our own projects, but also to help other departments expand theirs.

4. Challenges: Identify obstacles that need to be overcome and/or need to be met.

Our greatest challenge will be in keeping up with the University's growth in a time of economic challenge. We have been motivated by the vision the University has defined for itself as a campus of 25,000 students, and we are inspired by the inclusion of diversity as a core value informing UCR's plans for growth. We recognize, however, that collaboration and cooperation must be active practices within the University, particularly during this growth period, in order to maximize available resources. APSP will continue seeking partnerships on and off campus to effectively respond to student concerns.

5. Please provide information on any recent evaluations your unit may have had. What recommendations were made, and what actions were taken in response to the recommendations

We ask all participants of our programs and events to complete an evaluation for the program or event. We compile these evaluations and gather the results and separate any critical feedback that may help us improve our programs and events in the future.

6. Additional information or clarification you would like to provide the committee on your unit's program plan:

B. BUDGET QUESTIONS

- 1. Describe any SSFAC budget requests below. Departments may not duplicate budget requests for SSAF and RSAC.**

APSP did not request any funds from SSFAC this year.

- 2. How many FTE positions are currently open? Which if any of the positions are newly created? Why was there a need to hire additional staff? What expanded services are provided by the new hires?**

We currently have no FTE positions open.

- 3. Additional information or clarification you would like to provide the committee on your department's Budget plan:**

C. Funding Proposal and Narrative

List below each use of funds you propose, following the guidelines put forth by the Referendum:

The Highlander Empowerment Student Services Referendum will allow the seven departments to better meet undergraduate students' needs by providing:

- Increased co-programming with student organizations and student-led initiatives, including funding and advising
- Staffing to assist students in finding support and resources
- Support for conference hosting and conference travel
- Support for Common Ground Collective projects & collaborative initiatives with the ASUCR Diversity Council
- Peer mentoring and peer education programs support
- More resources in each student program office and center, such as student computer support and educational materials
- Operational support for student services programs as described above, as the costs of campus services continue to increase

1. Overview: Any Information you would like to provide the committee on this year's request.

Fund Amount	Short Description
\$25,200	<p>Student Workers – The past few years, APSP has had between 2-8 unpaid student interns each year. Interns do the same work as our student coordinators (who are paid). We would like to convert these interns into student coordinators.</p> <p>8 student workers * \$10.50/hr * 10 hrs/wk * 10 weeks * 3 quarters = \$25,200</p>
\$21,300	<p>Programming – We will use these funds to enhance current programs (i.e. bigger speakers/performers for existing events), create new programs/events that help further our mission, and collaborate with other departments (Spoken Word event with other Ethnic & Gender offices).</p>

\$17,500	S&E for 3.5 FTE – S&E provides supplies, computing, professional development, etc, for professional staff. The divisional standard is \$5,000 per FTE (full time employee). By dedicating HESSR funds to get every FTE up to \$5,000, APSP can cover any current deficits in supplies, equipment, other staff resources, and professional development.
\$10,000	Student Organization Co-Sponsorships – To encourage joint programming between APSP and API student organizations.
\$10,000	Targeted Outreach – Support underserved communities (i.e. South Asian, Undocumented, South East Asian, and Pacific Islanders) through programs and events
\$4,000	Summer Graduate Intern Wages, Benefits, & S&E – funds to support a 6-week internship for a graduate student in Summer 2018. The intern will assist with Building Our Common Ground and complete an API services or resources project.
\$1,500	RSAC Stipend – \$500 per quarter for 3 quarters for our RSAC student representative.
\$500	Diversity Council Support – Help with cost of training council members.